

## **JOB OPENING NOTICE**

JOB OPENING: Frio County is accepting applications for a full-time Road & Bridge Road Technician II/Mechanic. Applications can be found on the Frio County website at <http://www.co.frio.tx.us/page/frio.Jobs.Openings> and must be submitted to the Human Resource Office at the Frio County Courthouse located at 500 East San Antonio Street, Pearsall, Texas 78061. Frio County is an “at will” and an equal opportunity employer.



# Frio County Job Announcement

## Road Technician II/Mechanic

Location: Frio County Road & Bridge, Pearsall, TX

Department: Road & Bridge

Job Type: Full-Time/Non-Exempt

Pay Rate: \$18.01/HR

Frio County Job Notices and the Employment Application are available online at <http://www.co.frio.tx.us/page/frio.Jobs.Openings>. Applications must be submitted prior to the deadline indicated in the job posting. Submit all applications to the Human Resource Office at the Frio County Courthouse located at 500 East San Antonio Street, Pearsall, Texas 78061. Frio County is an "at will" and an equal opportunity employer.

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Under the supervision of the Frio County Road Administrator, the Road Technician II/Mechanic will perform a full range of inspection, maintenance, and repair related activities for fleet operations and various other equipment and tools. May inspect work performed by others. Work requires maintenance and repair of heavy equipment used in the construction and maintenance of County roadways and bridges, facilities, and other rights of way. Employees at this level perform independently on assignments; however, all unusual issues are referred to the supervisor.

### Minimum Requirements: Education, Experience, and Licensing Requirements:

- High school diploma or GED
- 5 years' experience in automotive, mechanical, or equipment repair or related field, or an equivalent combination of education and related experience
- Valid Texas Driver's License - Class C (CDL Class A preferred)

### Job Responsibilities:

- Adjusts brakes and replaces brake system parts to include anti-locking systems.
- Assists in troubleshooting, testing, and repairing of electrical systems, electronic ignitions, and fuel injection systems.
- Maintains and repairs heavy equipment used in construction and maintenance of highways.
- Orders, picks up, and delivers parts, materials, tools, and operates equipment and vehicles to include heavy equipment.
- Performs safety inspections on vehicles.
- Performs preventive maintenance, inspections, and repairs on motor vehicles and equipment; as required, moves items related to these activities.

- Repairs vehicle air conditioning systems.
- Uses computerized diagnostic analyzer systems and performs routine diagnostic work on vehicles.
- Assists in the disposal of environmentally hazardous materials used in the automotive trade.
- Checks lighting and wiring mechanisms to ensure proper functioning of headlights, spotlights, tail lights, and parking lights.
- Analyzes and interprets computerized diagnostic equipment information.
- Operates specialized power tools.
- Performs emergency spot repairs.
- Performs quality assurance/analysis on repaired vehicles and equipment.
- Repairs and adjusts steering assemblies.
- Reads and interprets schematics, diagrams, and blueprints.
- Learns to operate heavy equipment, including but not limited to motor grader, rollers, broom, spreader box, distributor, herbicide truck, and various mowers.
- Performs preventive maintenance inspections (PMI) and routine servicing on equipment.
- Performs janitorial and general maintenance related to yard and shop operations.
- Regular and punctual attendance is required.
- Performs other related duties as required.

Qualifications / Skills / Abilities:

- This employee works independently with direction from supervisor/crew chief, and works with others in a group setting to accomplish common goals and deadlines
- Ability to communicate effectively and must have organizational skills
- Ability to establish and maintain effective working relationships
- Ability to read and interpret manuals, maps, construction plans/blueprints, and written instructions
- Considerable knowledge on the safe use, operation, and maintenance of applicable equipment
- General knowledge of the procedures, materials, and equipment (light and heavy) related to the road and bridge construction and maintenance techniques and safety procedures
- General knowledge of supply management and inventory control
- General knowledge of automotive HVAC equipment specification and control systems
- General knowledge of troubleshooting, repairing, and calibrating electronic and mechanical components and subsystems according to defined codes and specifications
- General knowledge of mechanical repair procedures for diesel, gasoline, CNG, and LPG engines
- General knowledge of brake repairs to include anti-locking systems, mechanical brakes, air brakes, and hydraulic brake systems
- General knowledge of hand and power tools, equipment, and mechanical devices of the trade

- General knowledge of the use of applicable electronic testing equipment
- Must follow applicable safety standards, practices, and procedures
- Must maintain a safe working environment
- Must use acceptable standard industry practices and document decision-making factors.
- Considerable knowledge of the policies and procedures as described in the Frio County Employee Handbook
- Must adhere to County policy for responsibility of departmental equipment.
- Knowledge in using small office equipment, including but not limited to computers, printers, copy machines, and multi-line telephone systems
- Knowledge of computers and office software including: Microsoft Word, Excel, and Outlook

Physical Demands:

- Must be able to operate motor vehicles, including but not limited to light pickup trucks
- Must be able to operate a variety of heavy machinery and equipment
- Must be able to exert up to 75 pounds of force occasionally, and up to 50 pounds of force frequently, and up to 25 pounds of force constantly to move objects.
- Position requires lifting, carrying heavy loads, bending, stooping, crouching, climbing, reaching or stretching arms, legs, or other parts of the body to physically maneuver over or upon varying terrain, surfaces, or physical structures or in tight spaces.
- Position requires the ability to see, hear, and speak in English.

Work Hours / Benefits / Other Work-Related Information:

Work hours and benefits have been established by the Frio County Handbook, Section 2, Employee Compensation and Benefits. The normal work hours of Frio County shall be from 7:00 a.m. until 3:30 p.m., Monday through Friday, unless otherwise directed by the Department Head. The Department Head shall determine the exact work schedules for their employees in order to meet the needs of the County.

Employees may be required to work a schedule that varies from the normal work schedule or they may be subject to call back in-case of emergency or special need. Work afterhours and on weekends are required. Work may be required on holidays in order to meet the needs of the County.

Travel is required for this position. Work locations will vary from day-to-day and will primarily be located throughout the County. Employees will be exposed to heavy machinery, excessive noises, hazardous chemicals, and all types of weather, varying from mild to inclement weather. Employees will also work in a general office environment.