

FRIO COUNTY COMMISSIONERS COURT MINUTES FOR
September 28, 2020

On the 28th day of September, 2020, at 3:00 p.m., the Commissioners Court of Frio County met in a regular meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge was present; Vicki Camacho, Commissioner Pct 1 present; Richard "Dicki" Graf, Commissioner Pct 2 Present; Ruben Maldonado, Commissioner Pct 3 Present ; Jose Asuncion, Commissioner Pct 4 Present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

I. Invocation and Pledge of Allegiance

II. Adopt Agenda

III. Old Business

PRESENTATION

ACTION AGENDA ITEMS

IV. General Discussion

V. Citizens To Be Heard

VI. New Business

PRESENTATION

ACTION AGENDA ITEMS

(1) Hon. Ofilia M. Trevino, Frio County District Clerk, requests:

1.1 Open public hearing on adoption of District Court Records Archive Plan.

OPENED 3:05 PM

Motion: Commissioner Vicki Camacho

Second: Commissioner Richard Graf

Ayes: All

Motion Carried

1.2 Close public hearing.

CLOSED 3:07 PM

Motion: Commissioner Richard Graf

Second: Commissioner Ruben Maldonado

Ayes: All

Motion Carried

1.3 Consider/take action on adopting Frio County District Court Records Archive Plan Govt. Code § 51.305 for Preservation and Restoration of District Court Records Archive 2020-

2021.

1.4 Consider/take action on adoption of a \$10.00 District Court Records Archive Fee on all suits filed in Frio County District Courts.

(2) Hon. Albert Deleon, Frio County Sheriff, requests:

Consider / take action selecting a bid received for two (2) Sheriff's Department Vehicles form bids received.

Motion: Commissioner Richard Graf
Second: Commissioner Ruben Maldonado
Ayes: All
Motion Carried

(3) Hon. Crystal Marquez, Frio County Auditor, requests:

Consider/take action on approving Application for Information Security and Privacy Liability Coverage for Applicants with Annual Revenue Less than \$25,000,000 for Cyber Liability Coverage "Option 1" with Beazely Insurance Company, Inc.

Motion: Commissioner Richard Graf
Second: Commissioner Vicki Camacho
Ayes: All
Motion Carried

(4) Hon. Aaron Ibarra, Frio County Clerk, requests:

4.1 Open public hearing on adoption of County Clerk Records Archive Plan.

OPENED 3:15 PM
Motion: Commissioner Richard Graf
Second: Commissioner Ruben Maldonado
Ayes: All
Motion Carried

4.2 Close public hearing.

CLOSED 3:17 PM
Motion: Commissioner Vicki Camacho
Second: Commissioner Richard Graf
Ayes: All
Motion Carried

4.3 Consider/take action on adopting Frio County Clerk Records Archive Plan Govt. Code § 51.305 for Preservation and Restoration of County Court Records Archive 2020-2021.

4.4 Consider/take action on adoption of a \$10.00 County Court Records Archive Fee on all suits filed in Frio County Courts.

- (5) Hon. Aaron Ibarra, Frio County Clerk, requests:

RESET

- 5.1 Review Frio County Commissioners Court minutes for August 3, 4, 7, 10, and 20, 2020.
- 5.2 Consider/Approve Frio County Commissioners Court minutes for August 3, 4, 7, 10, and 20, 2020.

- (6) Hon. Judge Arnulfo C. Luna, Frio County Judge, request:

Consider / take action on Administrative Leave Guidelines to apply the following: Administrative Leave is only for Frio County Employees who test positive and are allowed to self-isolate or be treated for the following Fourteen days. If more than Fourteen needed the Frio County Employee may continue to self-isolate by taking Sick, Vacation or Compensation time. Frio County at this time would also ask for all employees to return to their designated offices as Skeleton Crews no longer apply. Frio County also ask that all Employees continue to follow CDC Guidelines regarding Covid-19. Continue to wear mask, self-distancing and proper washing of hands. Administrative Leave Guidelines are to be revised every Commissioners Court for any possible changes.

NO ACTION

- (7) Hon. Crystal Marquez, Frio County Auditor, requests:

- 7.1 Consider / take action on approving a 3-year addendum to the interlocal agreement with Public Workers' Compensation Program effective 10/01/2020 – 09/30/2023. The total for 2020-2021 is \$113,421.94, which is a decrease of \$5,981.37 from 2019-2020, and a total savings of \$17,944.11 with the 3-year addendum.
- 7.2 If the agreement is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the agreement on behalf of Frio County.

Motion: Commissioner Richard Graf
Second: Commissioner Vicki Camacho
Ayes: All
Motion Carried

- (8) Hon. Crystal Marquez, Frio County Auditor, requests:

Consider / take action on approving the 12-month renewal of cyber, property, auto and general liability insurance effective date 10/01/2020. The total for 2020-2021 is \$121,569.00, which is an increase of \$14,652.00 from 2019-2020. This is due to the increase in cyber liability coverage, new county units, heavy road equipment, and new buildings purchased and added to the policy.

Frio County Renewal Comparison		
	Written through Beazley	Written through Travelers
Building Values	\$14,611,449	\$13,779,907
Contents Values	\$1,492,347	\$1,417,708
Deductible:	\$5,000	\$5,000
Wind & Hail Deductible:	\$25,000	\$25,000
Contractors Equipment	\$5,217,927	\$5,084,977
Deductible:	\$1,000	\$1,000
Property Premium	\$49,682	\$46,144
Policy Limit	\$500,000	\$50,000
Deductible Each Incident	\$5,000	\$5,000
Cyber Extortion	\$500,000	EXCLUDED
Deductible for Cyber Extortion	\$1,000	\$5,000
Cyber Premium:	\$3,920	\$766
Per Occurrence	\$1,000,000	\$1,000,000
General Aggregate	\$2,000,000	\$2,000,000
Medical Payments	Excluded	Excluded
General Liability Premium:	\$10,252	\$10,406
Employee Dishonesty	\$50,000	\$50,000
Deductible:	\$1,000	\$1,000
Crime Premium:	Included	Included
Each Occurrence	\$1,000,000	\$1,000,000
Annual Aggregate	\$3,000,000	\$3,000,000
Deductible:	\$1,000	\$1,000
Employ. Ben. Premium:	\$192	\$192
Auto Liability	\$1,000,000	\$1,000,000
Liability Deductible	Based on 95 Units	Based on 89 Units
Medical Payments	\$5,000	\$5,000
Uninsured Motorists	\$100,000	\$100,000
Auto Physical Damage	\$1,000 Deductible	1000 Deductible
Auto Premium:	\$57,523	\$49,409
Total Premium:		

Motion: Commissioner Vicki Camacho
 Second: Commissioner Richard Graf
 Ayes: All
 Motion Carried

(9) Hon. Crystal Marquez, Frio County Auditor, requests:

9.1 Consider / take action on approving the renewal of a 12-month (10/01/2020 – 09/30/2021) ArcGIS Desktop Basic Single Use Primary Maintenance with Environmental Systems Research Institute, Inc. (ESRI) for the total amount of \$403.00. This software is utilized by the Emergency Management Coordinator, Ray Kallio.

- 9.2 If the agreement is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the agreement on behalf of Frio County.

Motion: Commissioner Richard Graf
 Second: Commissioner Ruben Maldonado
 Ayes: All
 Motion Carried

- (10) Hon. Crystal Marquez, Frio County Auditor, requests:

- 10.1 Consider / take action to approve the budget amendments to the FY 2019-2020 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2018 - September 30, 2019.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - County Auditor	100-55005.5216	Independent Audit Fees	60,000.00	15,000.00	75,000.00
100 - Sheriff	100-57207.5211	Prisoner Housing	500,000.00	34,000.00	534,000.00
100 - Sheriff	100-57207.5231	Prisoner Medical	100,000.00	36,000.00	136,000.00
100 - Health & Welfare	100-58309.5225	Coronavirus Relief Fund	57,695.00	45,734.02	103,429.02
100 - Commissioner's Court	100-52001.5510	Contingencies	505,629.56	(130,734.02)	374,895.54
<small>This entry is to record budget adjustments to cover over budget line items for the Auditor's Office, Health & Welfare, & Sheriff's Dept.</small>					

- 10.2 If the amendment is approved, consider/take action on signing order stating same.

Motion: Commissioner Richard Graf
 Second: Commissioner Jose Asuncion
 Ayes: All
 Motion Carried

- (11) Roxana Garcia, Frio County Engineer, P.E., requests:

Consider/take action on approving National Highway System (NHS) Modification Approval Form for TxDot removing both BI 35/FM 140 from SE of CR 1010/2013 Pearsall, Texas and SS581 from SE FM 1582 to East Comal Street Pearsall, Texas from the NHS and the functional downgrade from "Principal Arterial" to "Other Minor Arterial".

Motion: Commissioner Richard Graf
 Second: Commissioner Ruben Maldonado
 Ayes: All
 Motion Carried

(12) Roxana Garcia, Frio County Engineer, P.E., requests:

Presentation on services provided by S&B Infrastructure to Frio County on the current Consultant Engineering Contract. The presentation will include discussion on the 2020 Annual Frio County Road Report, Proposed Frio County Web Map, and the next steps to adopting the revised Frio County Road System.

(13) Roxana Garcia, Frio County Engineer, P.E., requests:

13.1 Consider/Take Action on approving and adopting the revised 2020 Annual Frio County Road Report and order the report entered into the minutes of the Frio County Commissioner's Court in accordance with Title 6 TAC, Chapter, Subtitle C, Chapter 251.A.

Motion: Commissioner Richard Graf
Second: Commissioner Jose Asuncion
Ayes: All
Motion Carried

13.2 Consider/Take Action on approving the submittal of the 2020 Annual Frio County Road Report to the District Court Grand Jury at the first term of the District Court occurring after the report is made to the Commissioners Court in accordance with Title 6 TAC, Chapter, Subtitle C, Chapter 251.A. Notice is given that no contracts have been made by Commissioners Court since its last report for any work on any road.

Motion: Commissioner Jose Asuncion
Second: Commissioner Richard Graf
Ayes: All
Motion Carried

(14) Roxana Garcia, Frio County Engineer, P.E., requests:

14.1 Consider / take action on approving Work Authorization No. 2 between Frio County and S&B Infrastructure for services in the amount of \$97,545.00 for the Frio County Community Fishing Pond Park Master Plan.

14.2 If the work authorization is approved, consider / take action on approving and signing resolution authorizing Hon. Judge Arnulfo Luna to enter into same on behalf of Frio County.

Motion: Commissioner Richard Graf
Second: Commissioner Jose Asuncion
Ayes: All
Motion Carried

(15) Roxana Garcia, Frio County Engineer, P.E., requests:

15.1 Consider / take action on approving Work Authorization No. 3 between Frio County and S&B Infrastructure for services in the amount of \$99,880.00 for building renovations for the county building located at 1796 BI-IH 35 East, Pearsall, Texas.

15.2 If the work authorization is approved, consider / take action on approving and signing resolution authorizing Hon. Judge Arnulfo Luna to enter into same on behalf of Frio County.

Motion: Commissioner Vicki Camacho

Second: Commissioner Jose Asuncion

Ayes: All

Motion Carried

(16) Documents (resolutions, orders, contracts, etc.) to be signed.

Revised and signed.

(17) Allow bills payable

Motion: Commissioner Vicki Camacho

Second: Commissioner Richard Graf

Ayes: All

Motion Carried

(18) Adjourn

Motion: Commissioner Ruben Maldonado

Second: Commissioner Vicki Camacho

Ayes: All

Motion Carried