

**FRIO COUNTY COMMISSIONERS COURT MINUTES FOR  
Regular Meeting February 8th, 2021**

On the 8th day of February, 2021, at 3:00 p.m., the Commissioners Court of Frio County met in a regular meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge present; Joe Vela, Commissioner Pct 1 present; Richard "Dicki" Graf, Commissioner Pct 2 present; Raul Carrizales, Commissioner Pct 3 present; Jose Asuncion, Commissioner Pct 4 present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

- I. Invocation and Pledge of Allegiance
- II. Adopt Agenda  
**Motion by: Commissioner Carrizales**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

- III. Old Business

**PRESENTATION**

**ACTION AGENDA ITEMS**

- (1) Hon. Mike Morse, Frio County Sheriff, requests:

Consider/take action on approving and adopting a resolution accepting \$178,425.00 in grant funding to Frio County for participation in Operation Stonegarden.

**Motion by: Commissioner Graf**  
**Seconded by: Commissioner Carrizales**  
**Voted Aye: 4 Voted Nay: 1 Asuncion Motion Carried**

- (2) Hon. Richard Graf, Frio County Commissioner, Precinct No. 2, requests:

Discussion regarding the office space utilized by Frio County Constable Precinct No. 1 in the Frio County Extension Office located at 400 S. Pecan St. in Pearsall, Texas and consider/take action on allowing use by a specified office.

**Motion by: Commissioner Judge Luna**  
**Seconded by: Commissioner Carrizales**  
**Voted Aye: All Motion Carried**

- IV. General Discussion  
**Joseph Sindon**  
**Pool Interlocal Agreement**

- V. Citizens To Be Heard  
**None**

VI. New Business

**None**

**PRESENTATION**

- (1) Hon. Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

Presentation regarding Alamo Area Council of Governments/Frio County Emergency Solutions Grant program to assist with preventing evictions and homelessness in Frio County.

**Presentation Done**

**ACTION AGENDA ITEMS**

- (1) Frio County Commissioners Court, requests:

Discussion with the Frio County Sheriff regarding the status of the Frio County Jail.

**Discussion Held**

- (2) Hon Arnulfo C. Luna, Frio County Judge, requests:

Discussion regarding First Amended Frio County Cemetery Policies and Guidelines.

**Discussion Held, will be put on future agenda**

- (3) Carlos Segura, Frio County Elections Administrator, requests:

3.1 Consider/take action on passing and adopting a resolution authorizing the execution of a Joint Election Agreement and Election Ballot Service Contract between Frio County and the Pearsall Independent School District for the election on May 1, 2021, and with early voting occurring April 19, 2021 to April 27, 2021.

3.2 If resolution is passed and adopted, then authorize the Frio County Judge to execute the Joint Election Agreement and Ballot Service Agreement between Frio County and the Pearsall Independent School District.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Vela**

**Voted Aye: All Motion Carried**

3.3 Consider passing and adopting a resolution authorizing the execution of a Lease Agreement for the use of the Frio County's Electronic Voting Equipment with the Pearsall Independent School District for the election on May 1, 2021, and with early voting occurring April 19, 2021 to April 27, 2021.

3.4 If resolution is passed and adopted, then authorize the Frio County Judge to execute the lease for the use of the Electronic Voting Equipment with the Pearsall Independent School District.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Vela**

**Voted Aye: All Motion Carried**

- (4) Denise Woody, Frio County Emergency Services District Administrator, requests:

Consider/take action on reappointing Luciano Luna to serve another 2 years on the Frio County Emergency Services District Board.

**Motion by: Commissioner Carrizales**

**Seconded by: Commissioner Vela**

**Voted Aye: 4                      Judge Abstained                      Motion Carried**

- (5) Hon. Crystal Marquez, Frio County Auditor, requests:

5.1 Consider / take action on approving a credit application with Gerber Scientific Products, a new vendor.

5.2 If the application is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the application on behalf of Frio County.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All                      Motion Carried**

- (6) Hon. Mike Morse, Frio County Sheriff, requests:

6.1 Consider/take action on entering into a One-Time Service Contract between Frio County and Willo Products Company, Inc. for the provision of maintenance services to the Frio County Jail Doors in the Frio County Jail for a yearly cost of \$68,868.00 for four (4) quarterly servicing visits and an additional \$5,783.00 per emergency visit. This is a sole source vendor.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All                      Motion Carried**

6.2 Consider/take action on accepting a signed statement from the county official who makes purchases for the county as to the existence of only one source, and order it entered into the minutes of the commissioners court

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All                      Motion Carried**

6.2 If the agreement is approved, consider/take action on signing a resolution authorizing Hon. Arnulfo C. Luna, Frio County Judge authority to sign same on behalf of Frio County.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All                      Motion Carried**

- (7) Hon. Mike Morse, Frio County Sheriff, requests:

Consider / take action on running a sealed request for bids ad (below) in the Frio-Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on February 11, 2021 and February 18, 2021. Sealed bids will be accepted in the Auditor's office until 3:00 pm, February 26, 2021. Bids will be opened during commissioner's court on March 8, 2021:

**Motion by: Commissioner Carrizales**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

### **BID NOTICE**

By order of the Commissioner's Court of Frio County, Texas, and pursuant to Section 262.023 of the Texas Local Government Code, sealed requests for bids to complete plumbing repair and replacement of (13) Acorn WC / LAV combo units (Model # 1418-2-CT/ AR/AL-BP-04M-FV-PH-1.28-PT) in "A", "K", "L", "M" & "N" tanks in the Frio County Jail. To replace (5) Acorn WS Wall Showers (Model # Penal Ware 1741-8MV-RD in the above mentioned dayrooms of each unit, to complete demolition and removal of the existing fixtures to be replaced, to install the new fixtures in the aforementioned tanks, to install W/V LAV actuators in all (13) new units, to install shower actuators in (5) new shower units, to complete all chase piping in "A" tank for (9) WC / LAV combos and (1) shower unit, to include hot and cold water connections to all new fixtures, to complete chase piping for (4) showers and (4) WC / LAV combos in "K" & "L" and "M" & "N" units (2 chases). To also complete concrete demolition and installation of new piping of lower northside shower drain in "O" tank.

All bids will be received at the Frio County Auditor's office, 500 E San Antonio Street, Pearsall, Texas 78061 until **3:00 P.M., February 26, 2021**. Bids received after the time indicated will be returned unopened. The bids will be opened and read aloud during the Commissioner's Court meeting on **March 8, 2021**. Proposals received after the time indicated will be returned unopened. Prospective bidders may contact Lieutenant John M. Meyer, 502 South Cedar Street, Pearsall, Texas 78061; phone 830-334-3311 Ext. 214 or by e-mail [jmeyer@friosheriff.org](mailto:jmeyer@friosheriff.org) in regards to obtaining bidding/proposal information. Bidder should use unit pricing and include any delivery costs. The County of Frio reserves the right to reject any and all Bids and to accept the Bid most advantageous to the County.

- (8) Hon. Mike Morse, Frio County Sheriff, requests:

Consider/take action on terminating the Agreement for Professional Services between Piland, Adams, and Associates, Inc. effective March 15, 2021 and authorize Hon. Arnulfo C. Luna, Frio County Judge to send letter to Piland, Adams, and Associates, Inc. stating same.

**Motion by: Commissioner Asuncion**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

(9) Hon. Aaron Ibarra, Frio County Clerk, requests:

9.1 Review Frio County Commissioners Court minutes for November 9, 16, 30, 2020, and December 7, 14, 2020.

9.2 Consider/take action on approving Frio County Commissioners Court minutes for November 9, 16, 30, 2020, and December 7, 14, 2020.

**No Action**

(10) Hon. Crystal Marquez, Frio County Auditor, requests:

Discuss/Consider/take action on authorizing the use of credit cards services for Purchasing Cards through Citibank N.A. under the Texas Smartbuy contract number 946-M2.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All Motion Carried**

(11) Hon. Crystal Marquez, Frio County Auditor, requests:

Consider / take action on approving the Frio County Purchasing Card Policy and Procedure, to be effective 02/08/2021.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**\$800 spending limit**

**Voted Aye: All Motion Carried**

(12) Hon. Mike Morse, Frio County Sheriff, requests:

Consider/take action on the issuance of 2 procurement credit cards one for The County Jail and one for The Patrol division in order to be used for emergency purposes such as Man hunts, Disasters such as flooding, Vehicle repairs out of county such as prisoner transports & Jail issues.

**Motion by: Commissioner Carrizales**

**Seconded by: Commissioner Graf**

**Voted Aye: All Motion Carried**

(13) Hon. Crystal Marquez, Frio County Auditor, requests:

13.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

**ORDER OF BUDGET AMENDMENT**

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year  
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
<b>100 - GENERAL FUND</b>					
100 - General Fund - Revenues	100 - 40000.4865	Miscellaneous Revenue	65,850.00	150.00	66,000.00
100 - Commissioner's Court	100 - 52001.5292	Miscellaneous Supplies	2,850.00	150.00	3,000.00

This entry is to record donated funds from Kologik to the General Fund Revenue Budget, & record donated funds to be expensed out of the Commissioners Court Budget

13.1 If the amendment is approved, consider/take action on signing order stating same.

**Motion by: Commissioner Graf**  
**Seconded by: Commissioner Vela**  
**Voted Aye: All Motion Carried**

(14) Hon. Crystal Marquez, Frio County Auditor, requests:

14.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

**ORDER OF BUDGET AMENDMENT**

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year  
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
<b>100 - GENERAL FUND</b>					
100 - General Fund - Revenues	100 - 40000.4866	Proceeds Insurance Claims	15,000.00	25,326.06	40,326.06
100 - Sheriff	100 - 57207.5632	Equipment - Other Purchases	350,000.00	25,326.06	375,326.06

This entry is to record insurance funds received due to a total of 2019 Dodge Charger to the General Fd. Rev. Budget, & record funds received to be expended in the Sheriff's Office

14.2 If the amendment is approved, consider/take action on signing order stating same.

**Motion by: Commissioner Graf**  
**Seconded by: Commissioner Carrizales**  
**Voted Aye: All Motion Carried**

(15) Hon. Crystal Marquez, Frio County Auditor, requests:

15.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

**ORDER OF BUDGET AMENDMENT**

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year  
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
<b>100 - GENERAL FUND</b>					
100 - Building Maintenance	100 - 56006.5101	Salaries - Maintenance / Maintenance III	39,476.00	(2,016.00)	37,460.00
100 - Commissioner's Court	100 - 52001.5510	Contingencies	238,949.92	2,016.00	240,965.92

This entry is to record reduced MOS expenses in the salaries - maintenance III line item in the Building Maintenance Budget.

15.2 If the amendment is approved, consider/take action on signing order stating same.

**Motion by: Commissioner Asuncion**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

(16) Hon. Crystal Marquez, Frio County Auditor, requests:

16.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

**ORDER OF BUDGET AMENDMENT**

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year  
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
<b>100 - GENERAL FUND</b>					
100 - Commissioner's Court	100 - 52001.5122	Salaries - Grant Writer	44,910.00	(27,552.01)	17,357.99
100 - Health & Welfare	100 - 58309.5119	Salaries - Temporary Clerk III	17,475.44	18,730.00	36,205.44
100 - Health & Welfare	100 - 58309.5131	Payroll Taxes	2,866.87	1,432.85	4,299.72
100 - Health & Welfare	100 - 58309.5141	Group Insurance	1,266.45	5,319.09	6,585.54
100 - Health & Welfare	100 - 58309.5151	Co Retirement Contribution	3,556.42	1,777.48	5,333.90
100 - Health & Welfare	100 - 58309.5156	County Retirement Supplement	146.15	73.05	219.20
100 - Health & Welfare	100 - 58309.5161	Workers Comp. Insurance	146.15	73.05	219.20
100 - Health & Welfare	100 - 58309.5171	Unemployment	156.00	146.49	302.49

This entry is to record reduced expenses in Commissioners Court Budget, to increase and extend Salaries - Temp Clerk in the Health & Welfare Budget, to assist AACOG

16.2 If the amendment is approved, consider/take action on signing order stating same.

**Motion by: Commissioner Asuncion**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

(17) Roxana Garcia, P.E., Frio County Engineer, requests:

17.1 Consider / take action on approving a credit application with Capital pumping, LP, a new vendor.

17.2 If the application is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the application on behalf of Frio County.

**Motion by: Commissioner Carrizales**  
**Seconded by: Commissioner Asuncion**  
**Voted Aye: All Motion Carried**

(18) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider/take action on waiving the probationary period for being able to access Blue Cross Blue Shield of Texas Insurance Benefits for new employees Pedro M. Hernandez, Cynthia M. Ibarra, Julius M. Camacho, Tomas Navarro, Justin T. Roberson, Jose Luis Aguilar, Veronica L. Ramon, and Mark A. Hernandez so that they may begin receiving benefits as soon as possible.

**Motion by: Commissioner Carrizales**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

(19) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider / take action on running a sealed request for bids ad (below) in the Frio-Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on February 11, 2021 and February 18, 2021. Sealed bids will be accepted in the Auditor's office until 3:00 pm, February 26, 2021. Bids will be opened during commissioner's court on March 8, 2021:

**Motion by: Commissioner Carrizales**  
**Seconded by: Commissioner Graf**  
**Voted Aye: All Motion Carried**

#### **BID NOTICE**

By order of the Commissioner's Court of Frio County, Texas, and pursuant to Section 262.023 of the Texas Local Government Code, sealed requests for bids for qualified firms to provide Records Management, Classification, and Destruction Services for Frio County Records will be received at the Frio County Auditor's Office located at 500 E San Antonio Street, Pearsall, Texas 78061 until **3:00 P.M., February 25, 2021**. Bids received after the time indicated will be returned unopened. The bids will be opened and read aloud during the Commissioner's Court meeting on **March 8, 2021**. Prospective bidders may contact Roxana Garcia, P.E. at 2207 BL 35 E, Pearsall, Texas 78061; phone 830-334-0085; or by e-mail at [Roxana.Garcia@friocounty.org](mailto:Roxana.Garcia@friocounty.org) in regards to the scope of this contract. An appointment to inspect the records or project site may be scheduled by contacting Ms. Garcia. Frio County reserves the right to reject any and all bids and to accept the bid most advantageous to the County. For more information, visit <http://www.co.frio.tx.us/>.

(20) Lester Castro, requests:



Consider/take action on approving the county to pay for the indigent cremation for Lester Lee Castro

**Motion by: Commissioner Carrizales**

**Seconded by: Commissioner Graf**

**Voted Aye: All Motion Carried**

## **EXECUTIVE SESSION**

**Entered Session 5:23 P.M.**

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All Motion Carried**

**Exited Session 5:39 P.M.**

**Motion by: Commissioner Carrizales**

**Seconded by: Commissioner Graf**

**Voted Aye: All Motion Carried**

- (21) Hon. Joe Vela, Frio County Commissioner, Precinct No. 1, requests:

Discussion regarding the termination of Richard Telles.

- (22) Frio County Commissioners Court, requests:

Receive in person from the following county officials the following reports as mandated by law:

22.1 Presentation by Frio County Treasurer of detailed report as mandated by Section 114.026, Local Government ("Code") (this report is to be presented at each **regular term of commissioners court**).

22.2 Frio County Treasurer to exhibit the books and accounts of that office for the inspection of the commissioners court (**to be done at each regular term of commissioners court**).

22.3 Consider/take action on authorizing the execution by Frio County Commissioners Court (the Judge and each commissioner) of an affidavit stating the requirements of the treasurer's report have been met as mandated by section 114.026 of the Code.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All Motion Carried**

22.4 Consider/take action on execution of an order of the commissioners court approving the county treasurer's report and order their publication in the Frio-Nueces Current as mandated by Section 114.026 of the Code or publication on the county's website.

**Motion by: Commissioner Graf**

**Seconded by: Commissioner Carrizales**

**Voted Aye: All Motion Carried**

(23) Frio County Commissioners Court requests:

Presentation, pursuant to Section 114.044 of the Local Government Code, by:

1. Frio County District Clerk;
2. Frio County Clerk
3. Frio County Treasurer
4. Frio County Attorney
5. Frio County Judge
6. Frio County Sheriff
7. Frio County Auditor
8. Frio County Justice of the Peace
9. Frio County Constables

**(who collects or handles any money for the use of the county) of all fines imposed, judgments rendered and collected, and all jury fees collected by the respected courts in favor of or for the use of the county and at that time when the reports are presented to present receipts vouchers that show disposition of the money, fines or judgments.**

After examination by the commissioners court as to the correctness of the reports, consider/action on directing the county clerk to enter information in county finance records as mandated by Section 114.044 of the Code.

**Motion by: Commissioner Graf  
Seconded by: Commissioner Asuncion  
Voted Aye: All            Motion Carried**

(24) Documents (resolutions, orders, contracts, etc.) to be signed.

**Documents Signed**

(25) Allow bills payable

**Motion by: Commissioner Graf  
Seconded by: Commissioner Carrizales  
Voted Aye: All            Motion Carried**

(26) Adjourn

**Motion by: Commissioner Carrizales  
Seconded by: Commissioner Graff  
Voted Aye: All            Motion Carried**