

**FRIO COUNTY COMMISSIONERS COURT MINUTES FOR
July 26th, 2021**

On the 26th day of July, 2021, at 03:00 p.m., the Commissioners Court of Frio County met in a regular meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge was Present; Joe Vela, Commissioner Pct 1 present; Richard "Dicki" Graf, Commissioner Pct 2 present; Raul Carrizales, Commissioner Pct 3 present; Jose Asuncion, Commissioner Pct 4 present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

I. Invocation and Pledge of Allegiance

II. Adopt Agenda

Commissioner Carrizales brought up that on item 22, the name was wrong, it should read Roxane. The agenda was approved with the correction.

Motion by: Commissioner Carrizales

Seconded by: Commissioner Asuncion

Voted Aye: All Motion Carried

III. Old Business

PRESENTATION

ACTION AGENDA ITEMS

(1) Hon. Susana Ruiz-Belding, Frio County Justice of the Peace, Precinct No. 3, requests:

Consider/take action on approving the proposed guidelines for the Frio County Paygrade Scale.

No Action

(2) Tommy Navarro, P.E., Frio County Building Maintenance Supervisor, requests

Consider/take action on selecting a winning bid from the bids received for Phase IV Building Improvements of the Frio County Dilley Annex, located at 101 N. Commerce Street in Dilley, Texas that were received by the specified deadline.

Motion was Made for Centurion for \$109,730.00

Motion by: Commissioner Graf

Seconded by: Commissioner Asuncion

Voted Aye: All Motion Carried

IV. General Discussion

V. Citizens To Be Heard- **Reynaldo Trevino: Mr. Trevino talked about the Commissioners focusing on the right things for budget, like roads in town that actually needed work, not ones no one used.**

VI. New Business

PRESENTATION

ACTION AGENDA ITEMS

- (1) Hon. Larry Flores, Frio County Justice of the Peace, Precinct No. 4, requests:

Consider/take action on accepting Hon. Larry Flores, Frio County Justice of the Peace, Precinct No. 4 letter of resignation to be effective August 31, 2021.

Motion by: Commissioner Asuncion

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

- (2) Sidney Wittlif, requests:

Consider/take action on the approval of speed humps on County Road 1515 in Frio County, Texas.

Motion by: Commissioner Graf

Seconded by: Commissioner Vela

Voted Aye: All Motion Carried

- (3) Mary Perez, Frio County Human Resources Director, requests:

3.1 Consider / take action on opening sealed requests for insurance coverage for *all Health Care Benefits* for Fiscal Year 2021-2022. that were received by the specified deadline.

3.2 Consider/take action on selecting a winning bid from the bids received.

Blue Cross Blue Shield was selected

Motion by: Commissioner Asuncion

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

- (4) Hon. Arnulfo C. Luna, Frio County Judge, requests:

4.1 Consider/take action on approving an order to install a street light on the corner of CR 1529 & CR 1515

4.2 Consider / take action on approving online applications agreements with Medina Electric, to add one new safety light and one new pole/transformer in Moore, Texas including the cost of one new light on existing pole, and the engineering fee for the new pole if necessary. Exact location is as follows:

-Corner of CR 1529 & CR 1515 – Engineering Fee for new pole/transformer

4.3 If the application is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the online applications on behalf of Frio County.

The matter was tabled

(5) Hon. Arnulfo C. Luna, Frio County Judge, requests:

- 5.1 Consider/take action on entering into a Cooperative Agreement between Texas A&M Agrilife Extension Service and Frio County for continuing cooperative work in agriculture and other continuing education programs and services for the citizens of Frio County.
- 5.2 If the agreement is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the online applications on behalf of Frio County.

Motion by: Commissioner Carrizales

Seconded by: Commissioner Asuncion

Voted Aye: All Motion Carried

(6) Hon. Arnulfo C. Luna, Frio County Judge, requests:

- 6.1 Consider/take action on terminating the Field Agreement between Frio County and the U.S. Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services, and the Texas AgriLife Extension Service – Wildlife Services, and the Texas Wildlife Damage Management Association, Inc. for provision of \$18,000.00 annually representing ½ of the amount needed for the hiring of a professional trapper to aid in the management of wildlife detrimental to the agricultural efforts of Frio County citizens who are also a member of the Frio County Predator Control Association, said termination to be effective September 30, 2021.
- 6.2 If the termination of the agreement is approved, consider/take action on signing resolution authorizing Judge Arnulfo C. Luna to sign a termination letter on behalf of Frio County.

Motion by: Judge Arnulfo Luna

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

(7) Hon. Crystal Marquez, Frio County Auditor, requests:

- 7.1 Consider / take action to approve the budget amendments to the FISCAL YEAR 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
200 - Road & Bridge Department					
200 - Personal Services	200 - 50000.5105	Salaries - Road Equipment Op./Rd Tech I #9	33,346.00	(96.00)	33,250.00
200 - Personal Services	200 - 50000.5108	Salaries - Environmental Insp./Road Tech III #2	45,726.00	(816.00)	44,910.00
200 - Sundries	200 - 50000.5510	Contingencies	79,291.12	912.00	80,203.12

This entry is to record the reduce expenses in salaries to the Road & Bridge Budget.

7.2 If the amendment is approved, consider/take action on signing order stating same.

Motion by: Commissioner Graf
Seconded by: Commissioner Asuncion
Voted Aye: All Motion Carried

(8) Hon. Crystal Marquez, Frio County Auditor, requests:

8.1 Consider / take action to approve the budget amendments to the FISCAL YEAR 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - General Fund					
100 - Highway Patrol	100 - 57407.5115	Salaries - Clerical	44,823.64	500.00	45,323.64
100 - Highway Patrol	100 - 57407.5119	Salaries - Temporary Clerk	7,500.00	(500.00)	7,000.00

This entry is to record the transfer of funds for an approved performance merit on 7-6-2021 in the Highway Patrol Budget.

8.2 If the amendment is approved, consider/take action on signing order stating same.

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

(9) Hon. Crystal Marquez, Frio County Auditor, requests:

9.1 Consider / take action on an extending the deadline for request for proposals for insurance coverage for General Liability; Automobile Liability; Auto Physical Damage (Collision/Comprehensive); Crime; Cyber Liability; Property, to include: Buildings and Contents, Equipment Breakdown, Mobile Equipment, Electronic Data, Media and Hardware until 3:00 pm, August 13, 2021.

- 9.2 If the above-mentioned extension is approved, Consider / take action on running a sealed request for proposals (RFP) ad (below) in the Frio Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on July 29, 2021, and on August 5, 2021. Sealed RFP's will be accepted in the Auditor's office until 3:00 pm, August 13, 2021. RFP's will be opened during commissioner's court on August 16, 2021.

By order of the Commissioners' Court of Frio County, Texas, and pursuant to Section 262.023 of the Texas Local Government Code, sealed Request for Proposals (RFP) for insurance coverage for General Liability; Automobile Liability; Auto Physical Damage (Collision/Comprehensive); Crime; Cyber Liability; Property, to include: Buildings and Contents, Equipment Breakdown, Mobile Equipment, Electronic Data, Media and Hardware for Fiscal Year 2021-2022.

RFP's must be received at the Frio County Auditor's office, 500 E San Antonio St #3, Pearsall, Texas 78061 until 3:00 P.M., **Friday August 13, 2021**. Proposals received after the time indicated will be returned unopened. RFP's will be opened during commissioner's court on August 16, 2021. Individuals may contact Crystal Marquez, 500 E San Antonio St #3, Pearsall, Texas 78061; phone 830-334-0000, by e-mail crystal.marquez@friocounty.org, or on the Frio County website <http://www.co.frio.tx.us/> in regards to obtaining RFP Specifications. The County of Frio reserves the right to reject any and all RFP's and to accept the RFP most advantageous to the County. Individuals may submit an RFP on all or part of insurance coverages.

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

- (10) Hon. Crystal Marquez, Frio County Auditor, requests:

- 10.1 Consider / take action on approving the submission of an application and a one-time Commercial Permit Application fee of \$226.92 to the City of Dilley, for the Inspection for Certificate of Occupancy for the Frio County Dilley Annex.
- 10.2 If the application is approved, then approve and sign a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the application on behalf of Frio County.

Motion by: Commissioner Asuncion
Seconded by: Commissioner Carrizales
Voted Aye: All Motion Carried

- (11) Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

- 11.1 Consider/take action on entering into a Memorandum of Understanding between Frio County and the City of Dilley for collection of property taxes by the Frio County Trax Assessor/Collector.
- 11.2 If the Memorandum of Understanding is approved, consider take action on approving a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the MOU on behalf of Frio County

Motion by: Commissioner Asuncion
Seconded by: Commissioner Carrizales
Voted Aye: All Motion Carried

(12) Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

- 12.1 Consider/take action on entering into a Memorandum of Understanding between Frio County and the Dilley Independent School District for collection of property taxes by the Frio County Trax Assessor/Collector.
- 12.2 If the Memorandum of Understanding is approved, consider take action om approving a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the MOU on behalf of Frio County.

Motion by: Commissioner Asuncion
Seconded by: Commissioner Carrizales
Voted Aye: All Motion Carried

(13) Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

- 13.1 Consider/take action on entering into a Memorandum of Understanding between Frio County and the Pearsall Independent School District for collection of property taxes by the Frio County Trax Assessor/Collector.
- 13.2 If the Memorandum of Understanding is approved, consider take action om approving a resolution authorizing Frio County Judge Arnulfo C. Luna to execute the MOU on behalf of Frio County

Motion by: Commissioner Asuncion
Seconded by: Commissioner Carrizales
Voted Aye: All Motion Carried

(14) Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

Discuss pending action items from the "Emergency Management Plan for Frio County" in regard to the COVID-19 pandemic and Winter Storm Uri.

"Emergency Management Plan for Frio County Texas"

Signed 2018 by Frio County Judge Arnulfo C Luna and Pearsall and Dilley mayors

- **Page 14 Assignment of responsibilities for emergency functions.**
- **Page 31 The County Judge, associated city Mayors or EMC is responsible for organizing and conducting a critique following the conclusion of a significant emergency event/incident or exercise. The After-Action Report (AAR) will entail both written and verbal input from all appropriate participants. An Improvement Plan will be developed based on the deficiencies identified, and an individual,**

department, or agency will be assigned responsibility for correcting the deficiency and a due date shall be established for that action.

- **Page 32 The Basic Plan and its annexes shall be reviewed annually by local officials. The County Judge or EMC will establish a schedule for annual review of planning documents by those tasked in them.**

(15) Jose Asuncion, Frio County Commissioner, Precinct No. 4, requests:

Discuss/consider/take action on forwarding remaining funds from \$2000 donation designated for emergency housing to winter coat drive.

Motion by: Commissioner Asuncion

Seconded by: Commissioner Carrizales

Voted Aye: All Motion Carried

(16) Hon. Arnulfo C. Luna, Frio County Judge, requests:

16.1 Consider/take action on approving Interlocal Agreement between Lubbock County, Texas and Frio County, Texas to Regional Public Defender for Capital Cases Program, to aid in the provision of court-appointed counsel for individuals charged with capital offenses who cannot afford to hire their own counsel. To participate in this program, the county will pay \$9,487.00 for the fiscal year of 2022 and \$9,487.00 for the fiscal year of 2023.

16.2 If the agreement above is approved, consider/take action on signing a resolution authorizing Frio County Judge Arnulfo C. Luna to sign and enter into same on behalf of Frio County, Texas.

Motion by: Commissioner Carrizales

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

(17) Hon. Arnulfo C. Luna, Frio County Judge, requests:

17.1 Consider / take action on approving Amendment number 2 to Contract number HHS000803700001 between Frio County and the Health and Human Services Commission (HHSC) for the Women, Infant and Children's (WIC) grant contract entered into on September 1, 2020.

17.2 If the amendment is approved, consider / take action on approving and signing resolution authorizing Judge Arnulfo Luna to enter into same on behalf of Frio County.

Motion by: Commissioner Carrizales

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

(18) Hon. Pete Jasso Martinez, Frio County Treasurer, requests:

Consider/take action on approving the following holidays for year 2022:

Month	Day	Holiday
January	17th	Martin Luther King Jr. (M)
February	21st	Presidents' Day (M)
April	15th	Good Friday (F)
	18th	Easter Holiday (M)
	30th	Memorial Day (M)
June	20th	Juneteenth Day (M)
July	4th	Independence Day (M)
September	5th	Labor Day (M)
October	10th	Columbus Day (M)
November	11th	Veterans' Day (F)
	23rd	Thanksgiving Holiday (½ day) (W)
	24th	Thanksgiving Day (Th)
	25th	Thanksgiving Holiday (F)
December	23rd	Christmas Holiday (F)
	26th	Christmas Holiday (M)
	30th	New Year Holiday (F)

Motion by: Commissioner Carrizales

Seconded by: Commissioner Asuncion

Voted Aye: All Motion Carried

(19) Hon. Mike Morse, Frio County Sheriff, requests:

19.1 Consider/take action on entering into a Commissary Services Agreement Between Frio County and Keefe Commissary Network, LLC for provision of commissary items and services.

19.2 If the above agreement is approved, consider/take action on signing a resolution authorizing Frio County Judge Arnulfo C. Luna to sign and enter into same on behalf of Frio County, Texas.

Motion by: Commissioner Carrizales

Seconded by: Commissioner Graf

Voted Aye: All Motion Carried

(20) Hon. Mike Morse, Frio County Sheriff, requests:

20.1 Consider/take action to approve the Public Property Finance Act Contract between Frio County and Government Capital for the provision of \$686,399.00 for the purchase of ten (10) 2021 Chevrolet Tahoes for use by the Frio County Sheriff's Department for a total cost to the county of \$745,971.65.

20.2 If approved, consider/take action on signing resolution authorizing Judge Arnulfo C. Luna to sign approved contract on behalf of Frio County.

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

(21) Ernie Luna, City of Pearsall Volunteer Fire Department, requests:

Consider/take action on waiving the fees for the rental of the Frio County Fireman's Park by the City of Pearsall Volunteer Fire Department for October 5, 2021 to host National Night Out.

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried
Judge Arnulfo Luna abstaining

(22) Roxana Garcia, P.E., Frio County Engineer, requests:

22.1 Consider / take action on approving Lease Agreement for a new Toshiba e-Studio-3515AC copier for the Frio County Commissioner Precinct No. 3 Office for \$191.78 per month for a 60-month lease. This is state approved on the DIR-CPO-4426 contract.

22.2 If approved, consider/take action on signing resolution authorizing Judge Arnulfo C. Luna to sign approved agreement on behalf of Frio County.

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

(23) Documents (resolutions, orders, contracts, etc.) to be signed.

Reviewed

(24) Allow bills payable

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

(25) Adjourn

Motion by: Commissioner Carrizales
Seconded by: Commissioner Graf
Voted Aye: All Motion Carried

